



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY: KAKINADA**  
**KAKINADA-533003, Andhra Pradesh, India**  
**(Established by A.P Act.30 of 2008)**

JNTUK/ DAA / Professors & Associate Professors Ratifications /2023

01.03.2023

**Dr. Ch.Sai Babu**  
**Professor of Electrical Engineering &**  
**Director-Academic Audit**

To

The Chairperson/Secretary/Correspondent/Principals of Affiliated Colleges of JNTUK, Kakinada  
**(Applied for ratification during January/February 2023)**

Dear Sir/Madam,

Sub: JNTUK- DAA- Schedule of Conduct of Ratification Interviews for Professors & Associate Professors- Presence of Management and College Representatives - Reg.

Ref: (i) University Lt.No.JNTUK/DAA/Ratification/2023, dated 06-01-2023.  
(ii) University Lr.No.JNTUK/DAA/Revised Ratification/2023, dated 15-02-2023.  
(iii) JNTUK, Kakinada Ratification Guidelines of all Departments, dated 28-02-2022

Vide refs (i) and (ii) cited, the schedule of conduct of Ratification Interviews for Professors & Associate Professors during 15-17 March 2023 is here with enclosed.

Ratification Interviews for Assistant Professors will be conducted at respective colleges, with subject experts nominated from University end during 9-11 March 2023.

As per the directions of Honourable Vice-Chancellor, both Management Representatives (Chairman/Secretary/ Correspondent etc) and College Representative (Director/ Principal) are requested to be present during the ratification process of their respective college.

Further, Principals are here by informed to check the eligibility of the candidates, vide ref (iii) and instruct all the applicants to bring the following Original Certificates for interview..

- **Qualification:** Original Degree Certificates of Ph.D/ M.Tech/ M.Pharm/ Pharma D/ B.Tech/ B.Pharm (as case may be) along with Proof of Percentage Marks.
- **Experience:** Selection Committee Minutes/ Proceedings, Appointment Letter(s), Service Certificate(s), Joining and Relieving Certificates.
- **Research Publications:** (i) Publication details Format **(ANNEXURE-B)**  
(ii) Full Length Publication along with ISSN/ISBN Number.  
(iii) Proof of publication in SCI journals / UGC / AICTE approved list of journals/Scopus (UGC Care List Group-II)
- **Doctoral Guidance:** Thesis Copies/Gazette Notifications/Any other supporting documents.
- **Proof of Ratification:** Concerned University Registrar Proceedings.

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**Director-Academic Audit**

Copy to the Secretary to Hon'ble Vice chancellor, JNTUK

Copy to PA to Rector, JNTUK

Copy to PA to Registrar, JNTUK

Copy to Director, Academic Audit, JNTUK