



Grams: "TECHNOLOGY"
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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY KAKINADA
KAKINADA-533003, Andhra Pradesh, India.

Circular No.B4/Autonomous College/Guidelines for Examination Results ,PC/2020 Dt.05/11/2020

Dr. Ch.Satyanarayana,
M.Tech. Ph.D.,
REGISTRAR

Sub: JNTUK-KKD-University Examination Center- Autonomous Colleges conduct of Examinations – Declaration of Results - Issue of PC - Guidelines – Issued - Reg.

Ref: University Procs. No.B1/Autonomous Colleges-Examinations, Result Declaration, Issue of Certificates/2020, Dt.03/11/2020 of the Registrar, JNTUK, Kakinada.

CIRCULAR

Vide reference cited, the Principals of autonomous colleges are informed to follow the UGC guidelines for Autonomous Colleges for the issue all the certificates/ marks memos including provisional certificates to the students. The Original Degree certificate shall be issued by the affiliating University. The Provisional Certificates (PC) may be issued by the concerned Autonomous Colleges after due permission by the University/Hon'ble Vice Chancellor, JNTUK. The list of eligible students for the issue of Provisional Certificates shall be verified by the University Examination Center.

The template of the Provisional Certificate shall be submitted to the University for necessary approval.

The Guidelines mentioned in reference are to be scrupulously followed by the autonomous colleges.

To,
All the Principals of Autonomous Colleges, JNTUK, Kakinada.
Copy to Secretary to the Hon'ble Vice Chancellor, JNTUK, Kakinada.
Copy to PA to Registrar, JNTUK, Kakinada.
Copy to Controller of Examinations.
Copy to File .



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Registrar
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J.N.T. University Kakinada
KAKINADA - 533 003

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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY KAKINADA
KAKINADA-533003, Andhra Pradesh, India.

Procs.No. B1/Autonomous Colleges- Examinations, Result Declaration, Issue of Certificates /2020 Dt: 03.11.2020

Sub: JNTUK-University Examination Center-Examinations, Evaluation, Result Declaration, issue of certificates and other issues related to Autonomous Colleges-Reg.

Ref:

1. Note file No.JNTUK/DE/Autonomous colleges/2020/01 dated 07-08-2020
2. Lr. No. DE/Constitute Committee/Examinations & Evaluations issues of Autonomous Colleges/2020 dated 24/08/2020
3. Note orders of Hon'ble Vice Chancellor dated 02-11-2020

ORDER:

Vide reference 1 cited, the University Examination Centre has represented certain issues pertaining to the conduct of examinations, declarations of results and issuing of certificates for autonomous college students. Vide reference 2 cited a committee has been constituted to look in to the issues and recommendations were received.

Vide reference 3 cited, Hon'ble Vice Chancellor is pleased to approve the committee recommendations and ordered the following:


1. The autonomous colleges shall register all admitted /promoted students along with photograph and signature and other details with University Examination Centre (UEC) upon completion of the admissions process and within ONE week of commencement of the academic year / semester without fail.
2. The autonomous colleges shall submit Academic calendars, Academic regulations of each programme, examinations schedules / notifications, Subject-wise registration of the students to UEC, at the beginning of each semester along with list of detained students.
3. The autonomous colleges shall submit the details of malpractice cases and Semester End examination question papers to UEC with in stipulated time after completion of the examination.
4. The autonomous colleges shall declare the Examination results in the presence of University nominees. The examination results duly approved by the competent body shall be submitted to the University Examination Centre immediately. The results shall be released with due permission of the Hon'ble Vice Chancellor, JNTUK.
5. The autonomous colleges shall follow the UGC guidelines for Autonomous Colleges for the issue all the certificates / marks memos including provisional certificates to the students. The Original Degree certificate shall be issued by the affiliating University. The Provisional

Certificates (PC) may be issued by the concerned Autonomous Colleges after due permission by the University / Hon'ble Vice Chancellor, JNTUK. The list of eligible students for the issue of Provisional Certificates shall be verified by the University Examination Center.

6. The eligible remunerations/ sitting charges as per norms towards the verification/ analysis of results, etc to the University officers (Registrar, DE, CE, and one ACE) shall be met from autonomous college examination account.
7. The pass percentages of autonomous colleges shall be analyzed by the University Examination Centre before and after granting autonomous status to cross verify whether autonomous status is properly used or misused. In addition, a mechanism / policy have to be devised as a curative measures, upon the college be found otherwise.
8. The academic audit is to be done for each college every year and also for framing the academic guidelines / policy immediately to ensure uniformity among all the Autonomous Colleges with regards to
 - a) Weightage of Internal and External examination marks.
 - b) Minimum credits for award of degree.
 - c) Number of credits for Project works for UG programmes.
 - d) Examination fee structure / revaluation fee / condonation fee, and all other fees except tuition fee; shall have to be on par with University fee structure.
 - e) Academic activities of Autonomous College shall be audited regularly by the University to ensure implementation of University Guidelines/ policy for quality / standard questions papers setting, impartial evaluation etc.

Further, the Hon'ble Vice Chancellor is pleased to permit for the issue of Provisional Certificates (PC) by the respective autonomous colleges with immediate effect after the verification of results. In view of Covid -19 and delay in Academic Year, if any college is not able to issue their PCs for the year 2019-20, they can represent to the University Examination Centre for the issue of the same after the verification and approval of results.




REGISTRAR
REGISTRAR
J.N.T. University Kakinada
KAKINADA - 533 003

To

The Secretary to the Hon'ble Vice-Chancellor, JNTUK

Copy to Rector, JNTUK

Copy to Registrar, JNTUK

Copy to JR, AR, JNTUK