

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

COVID-19 – Relaxation in lockdown – Permission to staff to function in Secretariat while strictly adhering to preventive measures to achieve social distancing and contain the spread of COVID-19 – Orders – Issued

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General Administration (Political A) Department

G O Rt No.766.

Dated 03-05-2020.  
Read the following :-

1. MHA Order No. 40-3/2020-DM-1, Dt:15.04.2020.
2. MHA Order No. 40-3/2020-DM-1 (A), Dt:19.04.2020
3. MHA Order No. 40-3/2020-DM-1 (A), Dt:21.04.2020
4. MHA Order No. 40-3/2020-DM-1 (A), Dt:24.04.2020
5. MHA Order No. 40-3/2020-DM-1(A), Dt:29.04.2020
6. MHA Order No. 40-3/2020-DM-1(A), Dt:01.05.2020

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ORDER :-

The Government of India vide the order in reference 6<sup>th</sup> read above has extended the "lockdown" in the country with a set of relaxations to be followed in the green orange and red zones. As per the above orders government offices can function in the red orange and green zones but not permitted in the containment zone. Accordingly the following orders are issued:

1. All the sections of the Secretariat shall function with the following conditions:
  - I. All staff above the rank of Assistant Secretary shall attend the office regularly as per rules.
  - II. Staff below the rank of the Assistant Secretary shall attend upto 33% of the total sanctioned strength of that section in each department. The Secretary of the concerned department shall issue necessary orders for this.
2. However the Secretary of the concerned department may exempt the following category of staff/employees for the time being:
  - I. Persons suffering from the following conditions shall be exempted from attending office:
    - a. Diabetes and / or high blood pressure
    - b. Coronary heart disease
    - c. Chronic obstructive pulmonary disease
    - d. Chronic kidney disease.
  - II. Staff undergoing chemotherapy
  - III. Staff under any immunosuppressant drugs treatment

3. Employees if any 65 years of age and those with co- morbidities, and pregnant women employees shall stay at home as per the MHA order in ref 6<sup>th</sup> read above and are exempted from attending the office.
4. The Secretary of each department shall ensure the following:
  - I. Hand sanitizer shall be used by each employee. Sufficient numbers of hand sanitizers shall be deployed in all sections and common areas and toilets of all buildings.
  - II. The employees shall at all times wear a mask while in office or while coming to office.
  - III. Those exhibiting flu like symptoms shall not be allowed inside the building.
  - IV. The cafeteria and canteens shall not be functional
  - V. While seated in office each employee shall maintain a minimum of 6 feet distance from another employee
  - VI. Meetings shall be avoided. If unavoidable a distance of 3 metres from each other shall be maintained in such meetings
  - VII. At the end of every day the entire section shall be thoroughly sanitized
5. All Special Chief Secretaries / Principal Secretaries/Secretaries will take action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

NILAM SAWHNEY  
CHIEF SECRETARY TO GOVERNMENT

To

All the Departments of Secretariat.

( and with a request to communicate these orders to their subordinate offices)

All the Heads of Departments.

Copy to:

PS to CS / PS to Prl. Secretary to CM. PS to Special CS, HM &  
FW Department.

All Officers in CMO. / All Sections in GAD

SF / SC.

/ Forwarded :: By Order /

SECTION OFFICER