

Grams: "TECHNOLOGY"
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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY KAKINADA
KAKINADA-533 003. ANDHRA PRADESH (India)
(Established by Andhra Pradesh Act No.30 of 2008)

Lr.No. JNTUK/DAA/B1/FFC/2019-20

Dt: 06.05.2019

Prof. V.V.Subba Rao,
B.Tech., M.E., Ph.D.,
REGISTRAR

To
The Principals of Affiliated Colleges,
JNTUK, Kakinada.

Dear Sir/Madam,

Sub: JNTUK-DAA- Information to the Principals about FFC visits 2019 - Reg

As per the directions of the Hon'ble Vice-Chancellor the Principals of affiliated colleges are informed that FFC visits are commencing from 9th May 2019.

In this connection, the Principals are requested to arrange/prepare the following items and handover to the FFC Team during the visit to the affiliated colleges.

1. Video shooting of FFC Visit (all facilities such as labs, class rooms, seminar halls, drawing hall, conference hall, generator, library, interactive sessions of students and faculties)
2. Provide original copies of PAN card, AADHAR card and FORM-16 of all faculty members, department wise for verification.
3. Provide educational qualifications of all the faculty members, department wise for verification.
4. Details of payment of all the affiliation fee dues cleared upto A.Y. 2018-19.
5. Undertaking form from the Principals stating that they are following faculty-student ratio and cadre ratio as per the AICTE norms.
6. Provide a computer with internet facility and a printer in a room specially meant for the FFC Team, for usage during the visit.
7. Provide a hard copy of the uploaded information to the FFC Team.

Yours Sincerely

Vsu

REGISTRAR
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J.N.T. University Kakinada
KAKINADA-533 003

Copy to the Secretary to Vice-Chancellor, JNTUK, Kakinada.
Copy to the Director, Academic Planning, JNTUK, Kakinada.
Copy to the Director, Academic Audit, JNTUK, Kakinada.