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Directorate of Academics and Planning
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY KAKINADA
Kakinada - 533 003, Andhra Pradesh, India

Lr.No.B1/DAP/FFC/2018-19

Dt.18.5.2018

Dr. Ch. Satyanarayana
B.Tech., M.Tech., Ph.D.
Director, Academics & Planning

To
The Principals of Affiliated Colleges,
JNTUK, Kakinada.

Dear Sir,

Sub: JNTUK-DAP- Information to the Principals about FFC visits 2018 - Reg

As per the directions of the Hon'ble Vice-Chancellor the Principals of affiliated colleges are informed that FFC visits are scheduled as follows.

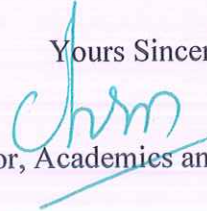
- I Phase – 21st - 22nd May 2018
- II Phase – 25th - 26th May 2018
- III Phase – 29th - 30th May 2018

In this connection, the Principals are requested to arrange/prepare the following items and handover to the FFC Team during the visit to the affiliated colleges.

1. Video shooting of FFC Visit (all facilities such as labs, class rooms, seminar halls, drawing hall, conference hall, generator, library, interactive sessions of students and faculties)
2. Provide original copies of PAN card, AADHAR card and FORM-16 of all faculty members, department wise for verification.
3. Provide educational qualifications of all the faculty members, department wise for verification.
4. Details of payment of all the affiliation fee dues cleared upto A.Y. 2017-18.
5. Undertaking form from the Principals stating that they are following faculty-student ratio and cadre ratio as per the AICTE norms.
6. Provide a computer with internet facility and a printer in a room specially meant for the FFC Team, for usage during the visit.
7. Provide a hard copy of the uploaded information to the FFC Team.

With Regards.

Yours Sincerely


Director, Academics and Planning,